

Wodonga TAFE

Downer Building and Construction Women's TAFE Scholarship

Scholarship information pack

Downer is excited to offer two Building and Construction Scholarships for women from the Albury Wodonga region in 2025. The aim of this scholarship is to provide financial support to the value of \$6000, for women who are wishing to pursue a career within building and construction industry and are enrolled in the Certificate IV Building and Construction (Site Management) with Wodonga TAFE.

Why Downer?

Voted as an Australian Financial Review Top 100 employer where Graduates would like to work, Downer designs, builds and sustains assets, infrastructure and facilities and we are the leading provider of integrated services in Australia and New Zealand. With a history dating back over 150 years, Downer employs over 30,000 people with a vast regional and metropolitan Australian footprint and superb career mobility opportunities.

At Downer, our customers are at the heart of everything we do. Our purpose is to enable communities to thrive, and Delivery, Relationships and Thought Leadership remain the foundations of how we think, plan and solve problems together. We also recognise the importance of Sustainability. Our commitment to safety within this pillar is the first priority of our business.

We offer a range of opportunities that provide you with the practical skills and knowledge to help you succeed in your industry and build a solid foundation for your career.

This application form is for domestic Wodonga TAFE students only. Please read the Terms and Conditions for eligibility criteria. Upon completion, please submit this application by 6.00pm on 14 February 2025, along with your supporting documentation to: bcscholarship@downergroup.com

Section 1 – Scholarship Terms and Conditions

1.1 Overview

The terms and conditions must be read in their entirety before an applicant applies for this scholarship.

Successful applicants, by accepting their scholarship offer will be agreeing to and accepting these terms and conditions.

1.2 Scholarship offer

Successful scholarship applicants will receive:

- A phone call interview.
- A Letter of Offer.
- Terms and Conditions specific to their scholarship offer.

The Letter of Offer will provide advice on how to accept or reject the scholarship offer. If this is not completed within one week from the date sent to the applicant, the scholarship may be withdrawn and/or reallocated.

1.3 Communication

Communication in the application process will be conducted mainly via email or phone. The applicant must always ensure that the email address and phone number provided in the scholarship application is valid. The applicant is to regularly check their email account for updates/information. For shortlisted applicants, communication may be made online or via telephone.

1.4 Eligibility

An applicant must meet the eligibility requirements to be able to apply for a Downer Building and Construction Women's TAFE Scholarship.

Applicants must:

- Be an Australian citizen residing in a regional or rural area near Albury Wodonga.
- Be enrolled in Certificate IV Building and Construction (Site Management) with Wodonga TAFE commencing in 2025.
- Identify as female.
- Actively participate in mentoring sessions with Downer.
- Consider potential employment opportunities with Downer or a sub-contractor of Downer following completion of the course.

1.5 Enrolment requirements

All scholarships are awarded on the basis that the scholarship holder will maintain an active enrolled status in their course of study. The scholarship may be cancelled if the enrolment status becomes inactive. The sponsor will make regular contact with the scholarship holder throughout the course of their studies.

1.6 Deferring your scholarship

The scholarship cannot be deferred, and if not taken up within one week of an offer being made, the offer will be withdrawn.

1.7 Transferring to another course

If the scholarship holder transfers to a new course, the scholarship cannot be transferred, and ceases.

1.8 Withdrawing from your course

If the scholarship holder withdraws from their course or fails to continue to meet the eligibility requirements of the scholarship, the scholarship will cease, and the scholarship holder will not receive any further funding support.

1.9 Scholarship value

The scholarship is \$6,000 per academic year. It is provided to assist the scholarship holder with living, studying, travel, childcare and other costs associated with studying a Certificate IV in Building in Construction at Wodonga TAFE.

1.10 Scholarship payment

The scholarship will be paid in three instalments of \$2,000 in March, August and December of 2025. The scholarship payments are made in good faith and on the assumption of the scholarship holder meeting the scholarship eligibility and enrolment requirements. Failure to meet these conditions may result in the forfeiture of any unpaid scholarship payments.

1.11 Additional support provided to the scholar by the sponsor

The sponsor will provide an industry mentor for each scholar during the March to December 2025 academic year. The sponsor and scholar will meet monthly, either face to face, via phone or MS Teams.

During these mentoring sessions, the sponsor and the scholar will discuss the scholar's long term career aspirations. The sponsor will use reasonable endeavours to facilitate permanent employment for the scholar following the completion of the scholarship.

1.12 Retaining your scholarship

To retain the scholarship, the scholarship holder must:

- Continue to adhere to all eligibility criteria
- Maintain enrolment in and satisfactorily attend the nominated course at Wodonga TAFE as a full-time on campus Student
- Maintain satisfactory academic progress.
- Adhere to Wodonga TAFE's academic and administrative policies including policies regarding student discipline.
- Adhere to the Terms and Conditions as outlined in this document.

1.13 Scholarship duration

The scholarship is for enrolments in the 2025 academic year. The Scholarship will cease at the end of 2025 or earlier depending on the duration of the approved qualification, or if the scholarship is terminated under these Terms and Conditions.

1.14 Assignment

This scholarship is not transferable to another course/campus, individual or education institution/training organisation.

1.15 Appeals

There are no appeals for unsuccessful scholarship applications, the decision of the panel will be final.

1.16 Privacy

The personal information supplied to Wodonga TAFE on the Scholarship Application form will be used to:

- Assess eligibility.
- Perform any associated administration functions relating to the application process.

The scholarship applicant's privacy will be respected at all stages of the process and their information will not be used for any other purpose.

1.17 Wodonga TAFE and Downer marketing

If the successful applicant chooses to accept the Downer Building and Construction Women's TAFE Scholarship, they may be asked to:

- Share their experiences about how the scholarship has assisted them with their study.
- Participate in events and activities to promote the Scholarship program, including public speaking, media interviews and photographs.

Participation in such events and activities is voluntary.

1.18 Fraud

Wodonga TAFE has a zero-tolerance attitude towards any attempts to gain a benefit fraudulently from the Australian Government. Wodonga TAFE has the right to vary or reverse any decision regarding a Downer Building and Construction Women's TAFE scholarship that is made on the basis of incorrect or incomplete information.

1.19 Conflict of Interest

Employees of Wodonga TAFE and their immediate family, including spouse/partner, children or parents are not eligible to apply for this scholarship. All changes regarding this criterion throughout the entirety of the allocated scholarship period must be declared and all remaining monies forfeited for scholarship reallocation purposes.

1.20 Late applications

No Downer Building and Construction Women's TAFE scholarship applications received after the closing date/time will be considered.

Section 2 – Selection Process

2.1 Application submission

All eligible applicants must submit their application via email to bcscholarship@downergroup.com by the closing date and time of: 14 February 2025 at 6.00pm.

Late or incomplete applications will not be considered.

2.2 Selection criteria

Applicants will be assessed against criteria which will include:

- Key strengths.
- Career aspirations.
- Barriers to success.

All applications will be required to submit no more than 500 words or email a 2-minute video (MP4 video format) addressing the following questions to bcscholarship@downergroup.com.

Key Strengths

Tell us about yourself (name, interests, strengths and examples of success and how this course will contribute to your career pathway).

Career Aspirations

What are your career goals/ plans for the future and how will a scholarship assist you in achieving these goals?

Barriers to Success

Can you outline any barriers you have experienced on your career journey?

2.3 Additional Requirements

All applicants will also be required to attach a copy of an updated CV to the email application.

Shortlisted applicants may be asked to provide the contact details of two professional or personal referees.

2.4 Notification of application success

Following the closing date, all applications will be reviewed by a panel of Downer employees to select the shortlisted candidates. A phone or in person interview will be completed with shortlisted candidates prior to the final decision.

All applicants will receive an email notification of the outcome of their application.